

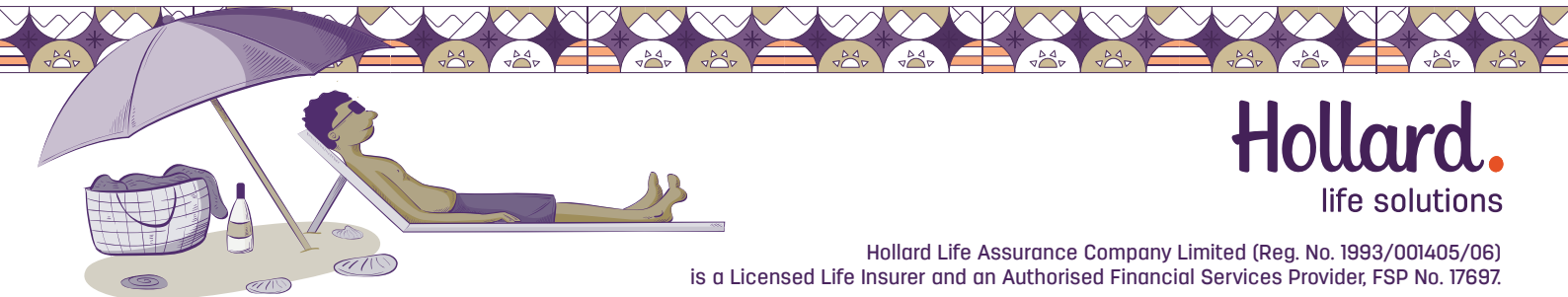


Getting ready for the holidays



List of documents and information for a Life file

1	My funeral wishes	Yes	No
2	Last will and testament	Yes	No
3	Identity document and/or passport	Yes	No
4	Marriage certificate (if married)	Yes	No
5	Ante-nuptial contract (if married out of community of property)	Yes	No
6	Copy of divorce order and settlement agreement (if divorced)	Yes	No
7	Two certified copies of first page of the identity document or birth certificate of each heir	Yes	No
8	Two certified copies of the marriage certificate of each heir (if married)	Yes	No
9	Telephone numbers, postal addresses, email addresses and fax numbers of each heir	Yes	No
10	Estate particulars of each pre-deceased spouse (full name, date of death, place of death, master of high court office and estate number)	Yes	No
11	Original title- and transport deeds, sectional title-, timeshare- and mineral rights certificates (if available)	Yes	No
12	Original motor vehicle registration certificates	Yes	No
13	Original licenses for firearms	Yes	No
14	Copies of municipal services accounts (water, lights and property levy / tax accounts)	Yes	No
15	Original shares- and investment certificates (unit trusts)	Yes	No
16	Original policy contracts (if payable to the estate – including funeral policies)	Yes	No
17	Details of policies payable to beneficiaries	Yes	No
18	Retirement annuities / pension fund documents	Yes	No
19	Copy of salary advice	Yes	No
20	Copy of short-term insurance contracts	Yes	No
21	Copies of hire purchase / lease documents, outstanding accounts, loans or debts	Yes	No
22	Full particulars of savings-, cheque-, transmission- and deposit accounts at banks, as well as cheque books, credit- and other cards	Yes	No



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life solutions

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